JOB DESCRIPTION

Ref no: SR0121SW

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| 1. EMPLOYER |
| The employer will be the mother of the gentleman who requires support |

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| **2. JOB IDENTITY** | |
| **Post title:** Rehabilitation Carer | **Location:** Rosehearty |
| **Hours of Work:**  8 hours a week  (2 days a week – Tuesday/Thursday - negotiable) | **Term:**  This post may be subject to PVG Disclosure Scotland    **Permanent:**  Subject to a three-month probation period |

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| **3. PAY** |
| The hourly rate **£10.80** per hour |

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| **4. JOB PURPOSE AND WAY OF WORKING** |
| “I am a 46-year-old man who is looking to employ a carer/befriender to support me in my recovery after suffering a head injury.   Ideally, I would like an enthusiastic, motivated person with a laid-back personality, who is able to motivate me to further my continuing rehabilitation and accompany me on activities I enjoy. You will also be required to support me with some aspects of personal care, support with transfers, and to offer extra support, if required. I have complex communication, but I can utilise technology. I have varied interests, bird watching, photography, fishing, pool, motor racing/stock car racing, I also enjoy watching F1 Grand Prix. etc. It would be an advantage that you have a full current driving licence and access to a vehicle |
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| **5. MAIN DUTIES** |
| 1. To accompany me out to activities as described above 2. Keep me motivated by pre planning and encouragement 3. Assist me with certain aspects of personal care 4. Recognise when I am tired and require more assistance or space 5. Follow advice and instructions from the employer 6. Promote a positive and motivational approach to rehabilitation   The above is not an exhaustive list of duties and you will be expected to perform different takes as necessitate by your changing role within the employment. |
| **ANY QUESTIONS CONCERNING DUTIES MAY BE ASKED AT THE INTERVIEW STAGE. TRAINING WILL BE GIVEN TO ALL SUCCESSFUL APPLICANTS.** |

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| **6. SUPERVISION** |
| Carer/befriender will be directed by and accountable to the employer. It is necessary to ask the employer what the support needs are, observing the employer’s directions and requests. It is important to maintain an open and honest relationship with the employer. It is also necessary to respect the privacy of the employer and his family. Confidentiality must always be observed. |

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| **7. PERSONAL QUALITIES** |
| The successful applicants should have a lively, fun personality, and have an enthusiastic, yet easy going, approach to life. They must be reliable, trustworthy and be positive & encouraging in their outlook to the work. |

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| **8. REFERENCES & PROTECTING VULNERBLE GROUPS SCHEME** |
| References from 2 people, one of whom should be a current or recent employer are required. Employees may be required to register with the PVG (Protecting Vulnerable Groups) Scheme. Further information can be found at [www.disclosurescotland.org.uk](http://www.disclosurescotland.org.uk)  For more information or to a apply for this position please contact:  Cornerstone SDS, 25 High Street, Inverurie, AB51 3QA  Telephone: 01467 530522 or call 07825050091 for an informal chat |

****Cornerstone’s Self-Directed Support Service**** exists to support people to employ their own Reliable Persons and/or purchase services using direct payments. As an organisation we are not the employer, but merely assist people to recruit staff when required. If you are employed, your contract will be with the person in receipt of the direct payment and not with ****Cornerstone**.**

**Person Specification**

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| **Attributes** | **Essential**  **(The minimum acceptable levels for safe and effective job performance)** | **Desirable**  **(The attributes of the ideal candidate)** |
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| **Experience** | Experience of providing support and assistance in a caring role | Experience of working with people with additional support needs |
| **Education and Qualifications** | * Good standard of education * Willingness to undertake relevant study and training |  |
| **Skills/Abilities specific to the post** | Ability to:   * Communicate clearly and sensitively * Use own initiative/self motivation * Be flexible and adaptable * Work independently or as part of a team * Use a positive and supportive approach | An understanding of people with limited communication skills. |
| **Inter-personal and social skills** | * Good communication skills * A sense of humor |  |
| **Additional requirements for this post** | * Able to work flexible hours to meet   the needs of the service   * Good timekeeping | Full current driving licence |