**Job Description**

**Ref: PA1224SM**

**Job Title: \*Urgent Care\***

Personal Assistant/Carer

**Reporting to:** The employer will be the sister of the gentleman requiring care.

**Location:** Alford

**Rate of pay**: £12.00 per hour

**Hours required.** **1 hr daily x 7 days, time flexible and will be discussed at interview**

**Also, relief cover for Sickness/Holiday cover**

**Nature of the job role:**

Support of gentleman with complex medical conditions.

To assist washing /dressing

Use of hoist

**Main duties:**

**Assist with Personal care daily, assist with shaving etc**

**mobility assistance (use of hoist)**

**Personal laundry/changing bed, making bed**

**All other duties the gentleman may require**

Applicant must recognise that the support needs of the gentleman shall change daily due to his medical conditions, this has to be taken into account and shall be explained further if required at interview stage.

We also ask that the successful applicant be reliable and be prepared to receive instructions and guidance from the employer/family of the gentleman.

It is also necessary to respect the dignity at all times of the gentleman and the privacy and confidentiality of the family.

Specialist hoist training shall be given to successful applicant

All training shall be given to the suitable applicant if required.

**Qualifications and Experience:**

**Essential:**

Adult Support and Protection training or willing to complete.

Experience in moving & handling

**References and Protecting Vulnerable Groups (PVG) Scheme:**

2 references are required.

**Employees must be required to register with the PVG Scheme**

3 month trial period

**Cornerstone’s Self-Directed Support Service exists to support people to employ their own Personal Assistants and/or purchase services using SDS Payments.  As an organisation we are not the employer but merely assist people to recruit staff when required. If you are employed, your contract will be with the person in receipt of the SDS Payment and not with Cornerstone.**